



**THORNHILL COMMUNITY ASSOCIATION, INC.<sup>sm</sup>**  
**c/o Brawley Management, LLC**

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3325 Springbank Lane • Suite 150 • Charlotte, N. C. 28226 • 704-364-2139 • Fax 704-364-5812

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**Board of Directors Regular Meeting**

Thornhill Pavilion  
Charlotte, NC 28226

A Regular Meeting of the Board of Directors of the Thornhill Community Association, Inc. was held on Monday, May 21, 2007.

**Board Members Present:**

Ed Ferris, Vice President, Chair  
Darren Morrow, Treasurer  
Linda Stipo, Secretary – arrived 7:40  
Elaine Babcock, Assistant Treasurer  
P V Archer

**Board Members Absent:**

Michael Stitt, President  
Todd Atwood

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**Member Forum**

- Opportunity for Members to address the Board – The floor was opened to the community to address the Board with their concerns. No issues were raised.

**Call to Order**

The Chair called the meeting to order at 7:19 p.m.

**Approval of Minutes**

- The Chair asked if there were any objections to the approval of the minutes of the Regular Meeting of the Board of Directors held on April 30, 2007. Hearing no objections, the minutes for the April 30, 2007 Meeting of the Board of Directors were approved.

**Officers' Reports**

- No reports given

**Committee Reports**

- ACC – Linda Stipo provided update
- Landscaping – reviewed Ray Eschert's e-mail

**Unfinished Business**

None

**New Business**

- Thornhill Education Committee



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**Motion:** *PV Archer be appointed Board liaison for the Education Committee and that Rosemary DiGiovanni and Dan Paulson be appointed Co-chairs of the committee.*

**Brought by:** Elaine Babcock

After discussion, the Chair asked if there were any objections to the motion. Hearing none, the Chair announced that the motion was passed by unanimous consent.

**Motion:** *Adopt updated Education Committee Charter dated May 21, 2007 as presented by Elaine Babcock.*

**Brought by:** Elaine Babcock

After discussion, the Chair asked if there were any objections to the motion. Hearing none, the Chair announced that the motion was passed by unanimous consent. The updated charter is shown in Attachment A.

- **Community Watch**

**Motion:** *Todd Atwood be appointed Board liaison for the Community Watch Program and that Suzie Grace be appointed Chair of the program committee.*

**Brought by:** Elaine Babcock

After discussion, the Chair asked if there were any objections to the motion. Hearing none, the Chair announced that the motion was passed by unanimous consent.

**Motion:** *Adopt Community Watch Charter dated May 21, 2007 as presented by Elaine Babcock.*

**Brought by:** Elaine Babcock

After discussion, the Chair asked if there were any objections to the motion. Hearing none, the Chair announced that the motion was passed by unanimous consent. The updated charter is shown in Attachment B.

- **PA System/Stereo**

**Motion:** *Approve expenditure up to \$500 for a PA system and speakers for pool area and Pavilion. Todd Atwood to coordinate and keep Board informed. Expense to be earmarked from 7780 – Pool Supply (Non-Contract)*

**Brought by:** Elaine Babcock



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After discussion, the Chair asked if there were any objections to the motion. Hearing none, the Chair announced that the motion was passed by unanimous consent.

- **Tennis Court / Fence Repairs**

**Motion:** *Authorize Brawley to repair tennis court crack, damage to tennis court fence, and to replace tennis court nets, as necessary. Total expenditure is not to exceed \$1,500. Funds are to be earmarked from 8320 – Building Repair & Maintenance.*

**Brought by:** Darren Morrow

After discussion, the Chair asked if there were any objections to the motion. Hearing none, the Chair announced that the motion was passed by unanimous consent.

**Adjournment**

There being no more business before the Board, the Chair asked if there were any objections to adjourning the Regular Meeting of the Board of Directors.

There were no objections and the meeting was adjourned by unanimous consent at 8:22 p.m.

**EXECUTIVE SESSION**

An Executive Session was convened to discuss ACC violations, delinquent accounts and homeowner correspondence.

No motions were raised, voted or approved and no official actions taken in the Executive Session. There being no other issues to consider, the Chair asked if there were any objections to adjourning the Executive Session. Hearing none, the Executive session was adjourned at 8:41 p.m.

Respectfully submitted,

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/s/  
Linda Stipo  
Secretary  
Thornhill Community Association, Inc.  
Date approved: June 25, 2007



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**ATTACHMENT A**

**Education Committee Charter**

*May 21, 2007*

**Committee Name:** Education Committee

**Purpose:** The committee advises the Thornhill Board and community on matters pertaining to public education as they relate to children in our community.

**Responsibilities:** The committee will develop an information network to ensure that Thornhill homeowners are informed and engaged with Charlotte-Mecklenburg Schools (“CMS”) regarding events involving our public schools and its impact on our children’s education. *-TCA Bd.*

*Mtg., March 21, 2005*

**Term:** The Education Committee is a standing committee and shall have an on-going existence. Committee members serve for a term corresponding to that of the Thornhill Board of Directors, or, until their successors have been chosen.

**Committee organization:** The committee chair shall be appointed by the Board of Directors. The committee shall meet as frequently as necessary.

**Relationship to board:** A Board member will be appointed liaison to the committee. The Board liaison will facilitate the committee’s interaction with the Board, including but not limited to, placing items on the Board’s regular meeting agenda, answering questions, and communicating recommendations. A monthly committee report may be sent to the Board. Expenditures must be in accordance with the Statement of Purpose and Policies for Committees [*-Amended, TCA Bd. Mtg. February 20, 2005*].

**Relationship to management:** None



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**ATTACHMENT B**

**Community Watch Program Charter**

*May 21, 2007*

**Committee Name:** Community Watch Program

**Purpose:** The committee scope and guidelines of the [Community Watch] program (which are based on a national police model) are defined by the Charlotte-Mecklenburg Police Department ["CMPD"]. The Thornhill Community Association Board sponsors the Thornhill Community Watch Program to assure funding and use of community communications forums.

*—TCA Bd. Mtg., March 21, 2005*

**Responsibilities:** Through communications, meetings, and events, the program committee will encourage residents to be aware and involved with community safety. The chair will manage Community Watch electronic ("e-mail") communications sent to Thornhill residents in order to keep them informed and engaged in community safety concerns.

**Term:** The Community Watch Program is a standing committee and shall have an on-going existence. Committee Chairs serve for a term corresponding to that of the Board of Directors, or, until their successors have been chosen.

**Committee organization:** The committee shall consist of a chair and a committee. The committee chair shall be appointed by the Board of Directors. The committee shall meet as frequently as necessary.

**Relationship to board:** A Board member will be appointed liaison to the committee. The Board liaison will facilitate the committee's interaction with the Board, including but not limited to, placing items on the Board's regular meeting agenda, answering questions, and communicating recommendations. A monthly committee report may be sent to the board. Expenditures must be in accordance with the Statement of Purpose and Policies for Committees [*-Amended, TCA Bd. Mtg. February 20, 2005*].

**Relationship to Charlotte-Mecklenburg Police Department ("CMPD"):** The program is managed by the CMPD and is sponsored by the Thornhill Board of Directors.